**IEEE New Zealand Central Section  
Committee Meeting**

**6th March 2025, 4:10pm – 4:53pm**

The meeting was held via zoom.

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| ATTENDEES | Bach Nguyen (Chair)  Yi Mei  Jos Kunnen  Duncan Hall  Zhixing Huang  Alex Doronin  Qi Chen  Murray Milner  Yuye Zhang  Chen Zhang  Fanglue Zhang  Bing Xue  Mengjie Zhang |
| **APOLOGIES** | Fangfang Zhang |
| **AGENDA** | 1. Welcome / Apologies 2. Minutes of the last meeting 3. Matters arising 4. Chairs report 5. Finance report 6. Industry Coordination report 7. Membership report 8. Webmaster report 9. Affiliate group reports (YP, WIE, LM) 10. Student Branch reports 11. Chapter reports 12. Other business 13. Next meeting |

Next meeting: Next meeting will be on 3 April.

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|  | **DISCUSSION** | **ACTION** |
| **1** | **Welcome/Apologies**  Apologies were accepted as listed. |  |
| **2** | **Minutes of the last committee meeting**   * Taken as read. | *Bach moved as accepted (Jos seconder)* |
| **3** | **Matters arising** |  |
| **4** | **Chair’s Report**   * Bach attended Region 10 meeting in Korea.   + Region realignment   + New R10: China, Japan, Korea   + New R11: Australia, India, New Zealand, Southeast Asia   + 2026 will have new R11 Director-elect. One candidate is Nirmal from NZ (Auckland).   + 2028 will have the new R11 Director * Bach submitted the Section report last week. The section has a lot of activities. The report had 50 pages. * Bach sent a request to update the signatories for the US bank. No response yet. * Daniel stepped down the PES chair. * Congratulations to Yi for the Research Excellence Award from VUW 2024. | *Yi to send an email to Ewell to ask about the extra fee for WIE membership*  *Anyone can recommend the new PES Chapter Chair* |
| **5** | **Finance Report**   * Transactions for 2025 showing two interest payments resulting in current balance of NZ$12,239.05 * Transactions for 2025 showing two interest payments resulting in current balance of US$14,821.93 * Some of the emails to and from IEEE MGA Business Finance Solutions in relation to resolving transaction upload issues – multiple entries to the Finance system, which is to be removed duplicates. | *MGA should resolve the current issue. We just wait.* |
| **6** | **Industry Coordination Report**   * Nothing |  |
| **7** | **Membership Report**  Compared to Jan 2025:   * 69 decrease in total, majority of them are regular members and graduate student members. * Same pattern for every Feb 2025, we need to send out reminder email later. |  |
| **8** | **Webmaster Report**   * Zhixing: met to hand over the jobs. Updating the website materials. |  |
| **9** | **Affinity Group Reports**  **WIE Reports**   * Doing women in data science again this year.   **YP Reports**   * Need to add the recent activity to vTools.   **LM**   * Had a meeting, and will have another one in March. * LM keen to do a presentation/forum type of event at some stage this year, e.g., August. Will discuss more on Monday. Is heading towards the right direction. | *Alex to add the recent YP activity to vTools.* |
| **10** | **Student Branch Reports**  Yuye:   * Finished the branch report and getting signatures for that. Need to get it done by 15 March.   Chen   * Nothing. | *Bach, Meng, and R10 officers to sign.* |
| 11 | **Chapter Reports**  **CIS Chapter report:**   * Alejandro Frery was elevated to an IEEE Fellow, effective from Jan 2025. [Not CIS member this year.] * Bing Xue will continue to serve the IEEE CIS AdCom in 2025, and several major committees. She will also continue to serve the ACM SigEVO Board, and chair the SigEVO Dissertation Award Selection Committee for 2025. * IEEE CIS conference travel grants will be open soon for IEEE CEC 2025 and IJCNN 2025, and Yi Mei will continue to chair the CIS Travel Grant Subcommittee in 2025. * IEEE CIS Awards in the 2025 round (for the 2026 awards) is open now, with a deadline of 30 April. Mengjie Zhang will continue to chair the CIS Awards Committee. * Yi Mei organised and our Section/Chapter as well as CDSAI cosponsored with RSNZ Catalyst Fund a workshop on AI for Optimisation and Decision Making on 20 Feb 2025. Speakers from international and national academics and industry delivered talks, and over 40 CIS members, academics and PhD students attended the workshop. * Several CIS Chapter graduate student members have submitted or will be submitting their PhD theses soon by March, including Ziyi Sun and Dylon Zeng. * Several CIS Chapter graduate student members have passed their PhD full proposals or will be make a full proposal seminar soon by March, including Bocheng Lin, Jigang Fan, Bisma Ayaz, Jiyuan Pei, Yuye Zhang.   **PES Chapter report**   * Daniel stepped down as the chapter chair, and they are still looking for the new chair for the chapter. |  |
| **12** | **Other Business** | *Seek/Enhance connections with ENZ and IET. (Murray, Meng, Bing, Bach)*  *Find out money available at R10 level. They will have slides/website for that later, and Bach will share them if they are released.* |
| **13** | **Next Meeting**  Committee meetings will be held regularly on the first Thursday of each calendar month commencing at 4:10pm (to accommodate some lecturing commitments) and held using Zoom unless otherwise communicated.  Next meeting will be 3 April. |  |